

# Tuition, Room & Board Institutional Refund

Refunds to students dropping all, or some, classes will be prorated on a weekly basis as shown in the chart below. The date of withdrawal is based on the date the student files a drop voucher with the Records Office (only tuition).

Week	Refund % Tuition
Registration Week	90%
Second Week	60%
Third Week	40%
Fourth Week	20%
Fifth Week	0%

Room and board charges will continue until the student's personal belongings have been removed from the residence hall and clearance has been filed with the residence hall dean. Room and board refunds are prorated on a daily basis.

Refunds are not made on these items:

1. Insurance
2. Missed cafeteria meals
3. Music lessons two weeks after registration day
4. SA fee
5. Technology Fee
6. Unattended classes